



GRADUATE MEDICAL  
EDUCATION

POLICIES AND  
PROCEDURES

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## Graduate Medical Education Policy and Procedure to Address any Disaster Significantly Altering Training Program at Texas Health Resources

- PURPOSE:** To define the action to be taken by the Graduate Medical Education office in the event of a disaster or interruptions in patient care that significantly affects the training programs at Texas Health Resources (THR).
- SCOPE:** Applies to all residents, and fellows (hereafter all will be referred to as trainees) as well as Teaching Faculty in any training program on the THR campus.
- DEFINITIONS:** **Disaster:** An event or set of events causing significant alteration or interruption to one or more residency/fellowship training programs sponsored by THR.
- PROVISIONS:** In the event of a disaster, natural or otherwise, that affects any GME program at Texas Health Resources, the Designated Institutional Official (DIO) will contact the ACGME within ten (10) days of the declaration of a disaster to discuss
- a) a timeline of reconfiguration of the programs
  - b) a due date for informing each trainee of the transfer decisions.
- All submissions of the above information will be made to the ACGME within thirty (30) days. The DIO will also be in contact with the Graduate Medical Education Coordinator and each Program Director with regard to the status of their respective program. The Program Director and/or DIO in turn will communicate with all trainees concerning continuation of training, including temporary transfers to other institutions programs and the minimum duration of time expected for that transfer. All efforts will be made to assist trainees in continuation of education and training (including salary, benefits, and assignments) with as little interruption as possible.